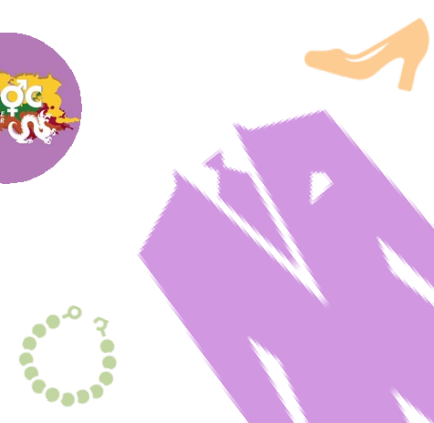# LinkedIn and Resume Tips

How to know what name to use

- Unfortunately, you may need to provide your legal name for the job application, background checks, social security documents, and insurance forms.
- However, you are not required to list your legal name on your resume, cover letter, or LinkedIn.

> **Tip:** you may choose to list pronouns in LinkedIn!

Should you flag yourself as being LGBTQ?

- The answer may be different depending on your vibes of the workplace, and will always be **up to you and what you're comfortable with**.
- You could choose to mention it in your interview/resume/LinkedIn. Remember your audience!
  - Interviews are a meeting between you and several individuals, and feedback will often be shared with other employees.
  - Resumes will be viewed by everyone you send it to and everywhere you post it.
  - LinkedIn will be viewable to people based on the permissions you've set (public, connections only, or private).
- You could slowly come out to co-workers (and select who you trust) as you get to know them individually.
- Or, you could choose not to come out, whether for safety or privacy or other reasons. All of these options are valid!

LinkedIn and Resume Tips

Questions to ask yourself
when listing work/volunteer experiences

Tip:
Create multiple versions of your resume!
Ex. 1 version that explicitly makes LGBTQ+ references, and other versions that may be more vague.

Is the experience relevant to the job you are applying for?

- Not really but it's important to me - you can leave it off, but bring up during an interview if interviewers seem LGBTQ+ friendly
- A little bit/a lot - see section below.
    - If you're not comfortable with being out - you may choose to be vague about your wording.

Do you feel comfortable disclosing that you have worked or volunteered for an LGBTQ+ organization?

- If the name or your experience descriptions of the LGBTQ+ organization may include explicit references to LGBTQ+ terms, do you want to stick to those terms?
- Or would you rather use acronyms and obscure the wording to not draw attention on your resume, but describe it if an interviewer asks (up to your comfort level)?
- Ex. Listing as "LGBTQ Youth Org Name" vs. "Youth Org" vs. "LYON"

Find more info in the Outburo article below!